



OFFICE OF THE MAYOR

**NOTICE TO PROCEED**

November 18, 2022

**PRANJETTO HILLS & CONFERENCE CENTER INC.**  
Sitio Mayagay, Brgy. Sampaloc,  
Tanay, Rizal

**Attention: JOSE ANTONIO PROTACIO**

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for the Capacity Building on Leadership and Character Development Training** for the **Tricycle Operation and Regulatory Office** under Lease Contract No. 100-22-10-6254 has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**JOSE ANTONIO PROTACIO**  
Authorized Representative  
**PRANJETTO HILLS &  
CONFERENCE CENTER INC.**

Date: November 18, 2022